



AUTHORISATION FOR COLLECTION FROM SCHOOL

Dear Parents,

To ensure that all our students are collected safely at the end of the school day, please use this form to confirm who will be collecting your child/children from the school or the school bus stop. Class Teachers, Form Tutors and/or our School Bus Monitor will only release students to persons on the nominated list.

If at any time you need to make an amendment to your chosen person, please send an email to gema.sanz@bcandorra.com

Please provide us with the name, relationship to your family (i.e. grandmother, friend etc.) and the mobile phone number of the person who may collect your child/children. You may nominate more than one person if you wish to do so.

Kind regards,

1.
2.
3.
4.



AUTHORIZATION OF COLLECTION AND USE OF IMAGES OF STUDENTS UNDER 16 YEARS OF AGE

I DECLARE:

That in accordance with the Law 29/2021, of October 28, qualified as Protection of personal data,

I HEREBY EXPRESSLY CONSENT AND AUTHORISE

I DO NOT CONSENT AND DO NOT AUTHORISE

The British College Overseas, SL, to capture, process, publish and distribute images (photographs and videos) of the above mentioned minor, during the school and extra-curricular days, for informational or educational promotional purposes and of the school centre, being able to publish:

- In internal company publications
- On the company's social networks and websites
- In any other media in order to advertise and promote education and the school

However, I declare having been informed that the exercise of the rights of access, rectification, deletion, portability, limitation and opposition will be done before the Data Protection Delegate, the company ABC Advocats i Consultors at the email address abc@abc-assessors.com and at any time I may revoke my consent by writing to the email address above.



CONSENT FOR DATA PROCESSING OF PERSONAL DATA

I DECLARE:

That in accordance with the Law 29/2021, of October 28, qualified as Protection of personal data,

I HEREBY EXPRESSLY CONSENT AND AUTHORISE the British College Overseas, sl, to collect and process personal data of the minor above mentioned, as well as those of his/her parents/guardians that are necessary in the exercise of the educational function of the school, both collected at the moment of application, registration and throughout the school years.

The data will be processed with the purpose of managing the student's registration, fulfilling the educational and guidance function assigned to the school, carrying out appropriate economic and administrative management, as well as the organisation of educational and complementary activities and extracurriculars carried out by the school, their contribution being mandatory in order to fulfil the described purpose.

The school will be authorised to process the student's health data provided for the correct exercise of the educational function.

The data provided will be kept while the student is enrolled at the school and once the relationship has ended, the data will be kept as long as necessary to comply with legal obligations.

The person responsible for the treatment is the company British College Overseas, sl and the data will not be transferred to third parties, unless there is a legal obligation or in those cases where prior authorization is given.

However, I declare to have been informed that the exercise of the rights of access, rectification, deletion, portability, limitation and opposition will be done before the Data Protection Delegate, the company ABC Advocats i Consultors at the email address abc@abc-assessors.com and at any time I may revoke my consent by writing to the email address above.



OFFSITE VISITS AND ACTIVITIES PERMISSION FORM

Child's Name

Date of Birth (dd/mm/yy)

Class

I give on-going permission for my child to attend offsite visits and activities that are organised by BCA Staff.

SIGNATURE*

DATE*